ROYAL ACADEMY OF MUSIC

LRAM TERMS AND CONDITIONS

OCTOBER 2026

LRAM and Registry
Version 1

The Royal Academy of Music moves music forward by inspiring successive generations of musicians to connect, collaborate and create.
Charity number 310007
Company registration number RC000438

MARYLEBONE ROAD, LONDON NW1 5HT
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UNIVERSITY OF LONDON

Continued overleaf

INTRODUCTION

The LRAM (Licentiate of the Royal Academy of Music) is a teaching license. Focused on employability, it provides an opportunity for you to gain a set of relevant and up-to-date skills in instrumental music teaching and to improve your communication skills. It will prepare you to be a reflective practitioner able to relate your teaching to pedagogical theory and will give you an awareness of current UK national teaching practices, together with the regulatory and statutory framework of teaching in the public sector in the UK.

These terms and conditions apply to the Licentiate of the Royal Academy of Music (LRAM) course, validated in June 2026.

In this policy "we" means the Royal Academy of Music [the Academy] and "you" means our students. This policy applies to all enrolled students and alumni on the LRAM course. You have the right to cancel the conditions of this policy in writing at any time within 14 days of enrolling on to the course.

ELIGIBILITY

The LRAM is open to current students in years 3 or 4 of the BMus programme, all current Postgraduate students, and alumni who successfully completed their past programme.

APPLICATIONS

Your application is an offer to us to enter into a Contract with us to reserve a place on the LRAM.

Your reserved place will become a confirmed place once we receive your full fee payment.

We are free to accept or decline your application at our absolute discretion.

The Contract will be subject to these Terms, payment of the fee, the course outline and the application form. We consider that these Terms and the application form set out the entire agreement between you and us in relation to the LRAM.

Late applications will be accepted at the discretion of the Academy. Owing to the nature of delivery of the course, it may not be possible to accommodate applications from certain disciplines at short notice.

COURSE INFORMATION

We will use our reasonable endeavours to ensure that the LRAM meets the description set out in the LRAM course description in all material respects.

We will use our reasonable endeavours to comply with the timetable for the delivery of the course, which is set out in the LRAM course description or otherwise agreed between us.

Dates and locations for delivery of the course and the staff teaching the course may be subject to change from time to time.

We may make any changes to the course which are necessary to ensure that they comply with any applicable law or satisfy requirements or which do not materially affect the nature or quality of the course, and we will notify you of any such changes.

WHAT WE EXPECT FROM YOU

- Attend the LRAM course in full and engage with any activities outside of the main delivery of the course, including the scheduled viva voce assessment;
- Ensure that you have a level of spoken and written English sufficient to allow you to participate in the LRAM;
- Refrain from using any audio or visual recording equipment during classes or practical sessions;
- Conduct yourself in a professional and courteous manner and refrain from causing offence or nuisance to us, our staff or other students;
- Provide the equipment and materials that we advise you to in the LRAM course description;
- Not provide access to or share login details or content of the LRAM with any third parties.

CANCELLATIONS AND REFUNDS

You have a legal right under the Consumer Contract (Information, Cancellation and Additional Charges) Regulations 2013 to cancel the Contract within 14 days of entering the contract (the "Cancellation Period") without giving any reason. The Cancellation Period will expire 14 days after the date of your payment of LRAM fees.

To cancel within the Cancellation Period you must inform us by confirming this in writing via email to lram@ram.ac.uk and requesting a full refund.

If you are a current student and for any reason you register and pay for the LRAM but your studentship is withdrawn prior to you undertaking the course, you will become ineligible to complete the LRAM and will not be offered a refund of the fees.

If you are a current student and you register and pay for the LRAM but take an interruption of study from your main programme of study, you will be required to defer taking part in the LRAM until you return from the interruption. You will not be offered a refund and the fees you have paid will be held on account for use against the balance of fees when you resume your studies and enrol on to the LRAM.

If you enrol on to the LRAM and the Cancellation Period has passed but you are no longer able to attend, you can choose to defer your place to the following year. You will not be offered a refund and the fees you have paid will be held on account for use against the balance of fees when you enrol on to the LRAM the following year.

We may cancel the Contract no later than one calendar month before the LRAM starts if there is low demand. In this situation, you will be eligible for a full refund of fees paid.

We may cancel the Contract if an event outside our control prevents us providing the services when we are supposed to, or if we lose our right for the purposes of relevant legislation to provide the services, in which case we will cancel the contract and issue a full refund of fees,

We may cancel the Contract or suspend you from the LRAM on written notice to you if:

- Your attendance falls below reasonably acceptable levels (other than for reasons outside your reasonable control);
- You share course content with any third party without our prior written permission.
- You are found to be in breach of these Terms or any of the Academy's Policies and Procedures

ATTENDANCE

You must make yourself available for the duration of the LRAM course. Non-attendance at classes or sessions does not entitle you to refunds, extra tuition, or a transfer.

If, for reasons outside your reasonable control (such as illness) you miss classes, we will use our reasonable endeavours to offer you additional support, but this may be subject to payment of additional charges.

If a class or session is postponed for reasons for which we are responsible, including staff illness, we will make every reasonable effort to give participants due notice of the cancellation, reschedule the class or session or add the missed hours on to the remaining classes or sessions.

AWARDS AND CERTIFICATION

The LRAM Exam Board meets at the end of the academic year and ratifies results in accordance with the LRAM Marking Criteria.

A certificate of completion of the LRAM will be issued to you in the name that we hold for you in your student/alumni record on successful completion of the LRAM including the viva voce assessment.

Certificates will usually be dispatched via post following ratification of the results by the LRAM Examination Board.

If you lose your certificate, replacements can be provided, subject to payment of an administration charge. Replacements can be requested by emailing lram@ram.ac.uk

COMPLAINTS

If you have any complaints about the LRAM, please follow the Student Complaints Procedure, which is held in the Regulations.

Title	LRAM Terms and Conditions
Owner	LRAM and Registry
Contributors	Deputy Registrar Student Lifecycle and Governance
Version	1.0
Reviewed by	Policy Review Group
Approved by	Senior Management Team
Date of Approval	October 2026
Last Reviewed	N/A
Next Review	September 2027
Where published	Website and SharePoint